



Position Announcement: Crew Leader (year-round)

Heart of Oregon Corps is hiring for a qualified Crew Leader with motivation, professionalism, talent, and passion for empowering and inspiring positive change in the lives of young people.

At Heart of Oregon Corps, 16-24 year old local young people with barriers to success improve their own lives while gaining job skills on projects that improve the community. This crew leader position will be working with our year-round AmeriCorps conservation crews and our Stewardship crew. Field projects for these crews include fuels reduction, trail construction/maintenance, fence building, urban and park landscaping maintenance, and litter patrol and maintenance duties with Deschutes County Landfill sites. Learn more at www.heartoforegon.org.

We're looking for a Crew Leader who can coordinate and implement a variety of field-based projects using standard industry equipment and methods. This crew leader is also responsible for training, supervising, and mentoring young adults from a wide variety of backgrounds, while completing hands-on, labor-intensive conservation projects to a high standard of quality.

This position supervises a crew of 5-8 crew members at a project site. Crew leader must balance operating a safe job site, training of job skills, and mentoring the young adults to develop good work habits and persist through personal challenges towards their long-term goals. The crew leader must also have a sincere desire to assist young adults to succeed and develop self-confidence and team-building skills.

The year-round position is located in Bend and Prineville Oregon (as assigned) with project sites located throughout Central Oregon. The crew leader is responsible for safely transporting the crew on a daily basis to and from project sites. Occasional overnight camp trips are required during the summer/fall field season. A current driver's license and a good driving record is required. The position is supervised by the Program Director. Heart of Oregon Corps is a large regional non-profit that operates 6 youth training programs.

The ideal candidate will have a minimum of 2 years of demonstrated work experience in related field work supervising employees, volunteers, or students. Minimum education required is a high school diploma/GED equivalent. (Bachelor's degree preferred.)

Starting wage range for the position is \$17.00 -17.50 per hour (firm). This is a full-time, year-round, hourly staff position, with employee health, dental and vision benefits **paid 100% by the employer**, 9 paid holidays, and 80 hours paid vacation and 40 hours paid sick time/year.

If you are interested, please submit the following by September 17th, 2018:

- A HOC Employment Application (<http://heartoforegon.org/who-we-are/careers.html>)
- A Cover Letter (in an email is acceptable)
- A Resume

Send to: Heart of Oregon Corps

PO Box 279, Bend OR 97709

-or-

Email hr@heartoforegon.org

-or-

541-306-3703 (fax)

Final candidates will need to complete an interview, additional paperwork, provide references, and complete a post-offer background check, drug screening, and Dept. of Motor Vehicle check. We are an Equal Opportunity Employer.

Interviews will take place the week of September 24, 2018. All applicants will be contacted by phone or email regarding your application results by the end of the process. We strive to respect the time and effort required to apply.

Thank you for your interest and good luck!

Heart of Oregon Corps is an equal opportunity employer; auxiliary aids and services are available upon request to individuals with disabilities. Alternative formats are available upon request by contacting hr@heartoforegon.org.