



Position Announcement: Conservation Trainer

Heart of Oregon Corps is hiring for a qualified Conservation Trainer with motivation, professionalism, talent, and passion for empowering and inspiring positive change in the lives of young people. This is a full-time, non-exempt position.

At Heart of Oregon Corps, 16-24 year old local young people with barriers to success improve their own lives while gaining job skills on projects that improve the community. Heart of Oregon Corps is a large regional non-profit that operates 6 youth training programs. Learn more at www.heartoforegon.org.

The Conservation Trainer position will focus on providing consistent, high-quality training and certification opportunities for staff crew leaders and program participants in field-based and classroom-based environments. Through these ongoing trainings and certifications, HOC crews will be adequately prepared to provide a wide variety of interventions to support the health of public lands in Central Oregon. Furthermore, consistent trainings, both technical and soft-skills, will allow participants to achieve their own professional development goals.

We're looking for a highly skilled and motivated professional who can confidently research, design, and implement a variety of technical skills clinics and essential employability workshops. The Conservation Trainer must be able to manage both short and long-term training needs, explore new opportunities, and have a strong ability to facilitate trainings in both formal and informal settings. With the support of the Program Director and other program staff, the Conservation Trainer is responsible for assessing the training needs necessary to create high-functioning programs.

The **year-round** position is located in Bend and Prineville, Oregon (as assigned) with project sites located throughout Central Oregon. The Conservation Trainer will operate within both office and field environments. Regular field-based trainings and site-visits for quality assurance purposes will be required. On occasion, this position will be tasked with supervising crews when crew leader coverage is needed. Occasional overnight camp trips may be required.

The ideal candidate will have a minimum of 2 years of demonstrated work experience in related field work, completing hands-on conservation projects, supervising teams, volunteers, or students. Minimum education required is a high school diploma/GED equivalent. (Bachelor's degree preferred). Candidates with relevant technical experience and certifications (herbicide application, fence-building, trail-building, chainsaw operation, etc.), crew leadership, youth development, and training facilitation, will be prioritized. A current driver's license and a good driving record is required. The position is supervised by the Program Director.

Starting wage range for the position is **\$23.50**/hour (firm). This is a full-time, year-round, hourly staff position, with employee health, dental and vision benefits paid 100% by the employer, 12 paid holidays (which includes 6 days while the offices are closed over the winter holidays), **plus** 80 hours paid vacation **and** 40 hours paid sick time/year. Vacation leave benefits increase after 2 years of service. HOC's values-driven culture includes periodic all-team meetings and retreats, and annual mission-focused community

service and youth celebration events. See <http://heartoforegon.org/who-we-are/careers.html> for a full benefits summary.

If you are interested, please submit the following to Patrick Orr, Program Director:

- A HOC Employment Application (<http://heartoforegon.org/who-we-are/careers.html>)
- A Cover Letter (in an email is ok)
- A Resume

Send to: Heart of Oregon Corps

PO Box 279, Bend OR 97709

-or-

Email hr@heartoforegon.org

Accelerated hiring timeline- please apply by 8/1/22 for full consideration.

Interviews will take place on a rolling basis. All applicants will be contacted by phone or email regarding your application results by the end of the process. We strive to respect the time and effort required to apply.

Final candidates will need to complete additional paperwork, provide references, and complete a post-offer background check and drug screening. Offer is contingent upon proof of vaccination against the COVID-19 virus or willingness to obtain vaccination upon hire. For questions related to Heart of Oregon's vaccine mandate, please speak with the hiring manager. We are an Equal Opportunity Employer, women and minority candidates are encouraged to apply.

Thank you for your interest!

Heart of Oregon Corps is an equal opportunity employer; auxiliary aids and services are available upon request to individuals with disabilities. Alternative formats are available upon request by contacting hr@heartoforegon.org. As a recipient of Federal financial assistance, Heart of Oregon Corps is prohibited from discriminating on the grounds of race, color, religion, gender, national origin, age, disability, political affiliation or belief, and against any beneficiary of programs on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States.