



Position Announcement:

Crew Leader (On-Call)

We are seeking on-call Crew Leader/s with flexible schedules to provide intermittent coverage to relieve full-time Crew Leaders and so we can respond to variation in project demands. This position supervises and works alongside a youth work crew of 5-8 crew members at outdoor project sites.

Top candidates will be available for full day coverage (10 or 8-hour shifts as scheduled), sometimes with little notice. The schedule at times may only be a few days a month. At other times, coverage for a full week or more may be requested. Average monthly days are estimated to be approximately 8-10, though no minimum is guaranteed and more may be scheduled.

The on-call Crew Leader will primarily lead crews at Deschutes County Landfill sites- directing and completing litter pick-up, pressure washing, recycling sorting, weed control and fence repair, driving trailers, and other labor-intensive tasks. Other very occasional projects range from fire fuels reduction, trail/recreation maintenance, light landscaping, weed control, and fencing. Crew Leaders are responsible for leading a variety of field-based projects using standard industry equipment and methods. An On-Call Crew Leader will ensure the safety, productivity, and cohesion of Heart of Oregon Corps youth crews. Crew leaders must follow and enforce HOC's comprehensive COVID-19 Safety Protocols.

The on-call Crew leader must balance operating a productive, safe work site, the training of job skills to new workers, and coaching the young adults to develop good work habits and persist through personal challenges towards their long-term goals. The crew leader must also have a sincere desire to assist young adults to succeed and develop self-confidence and team-building skills. Crew Leaders must also role model HOC's values and ensure their crew is inclusive and safe for all.

The position is primarily located in Bend, Oregon. Occasional assignments may include other locations in Central Oregon (Prineville, Redmond, Sisters, or Madras). The crew leader is responsible for safely transporting the crew on a daily basis to and from project sites, located throughout Central Oregon. A current driver's license and a good driving record is required. Driver must be comfortable towing and backing utility and dump trailers.

The ideal candidate will have a minimum of 1 year of demonstrated work experience in related field work (completing hands-on projects), and 1 year of experience supervising or leading teams of workers in the field. Minimum education required is a high school diploma/GED equivalent. Must be able to operate a vehicle, operate tools and equipment, work in extreme temperature and on unstable ground, and lift up to 50 pounds frequently. Safety and first aid certifications (OSHA-10, Job Hazard Analysis, CPR/First Aid etc) are preferred.

Starting wage is \$17.00/hour, firm. This is a temporary, part-time, hourly staff position.

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If you are interested, please submit the following:

- HOC Employment Application (<http://heartoforegon.org/who-we-are/careers.html>)
- Cover Letter (in an email is acceptable)
- Resume

Send to: Heart of Oregon Corps, PO Box 279, Bend OR 97709

-or-

Email hr@heartoforegon.org

-or-

541-306-3703 (fax)

Final candidates will need to complete an interview, additional paperwork, provide references, and complete a post-offer background check, drug screening, and DMV check. We are an Equal Opportunity Employer.

Position open until filled-if position is still listed, we still want to hear from you. We may hire more than one candidate.