



Position Announcement: Child & Youth Development Trainer

Heart of Oregon Corps is hiring for a qualified **Child and Youth Development Trainer** with motivation, professionalism, talent, and passion for empowering and inspiring positive change in the lives of young people.

At Heart of Oregon Corps, 16-24 year old local young people with barriers to success, improve their own lives while gaining job skills on projects that improve the community. In Heart of Oregon's YouthBuild program, 16-24 year-old local young people improve their lives by learning and implementing skills in the field of child and youth development and completing their GED or diploma and preparing for their futures. Heart of Oregon YouthBuild partners with local school districts and COCC. Learn more at www.heartoforegon.org.

We're looking for a Child and Youth Development Trainer who will utilize high-level child and youth development expertise to coordinate and deliver professional instruction to YouthBuild program participants interested in entering the field of child and youth development. They will design and plan on-the-job training in a childcare setting for children ages birth-12 and youth development programs for ages 13-17, adhering to current research and best practices in instruction to direct student discussion, and evaluate student performance in the classroom. The Child and Youth Development Trainer will create and modify curriculum to meet individual needs through differentiated instruction with an emphasis on job and college-readiness skills. They will work closely with other YouthBuild staff to find service/placement sites for group practicum work experiences, internships, and employment placement. They will support and coach youth in group practicum work experiences, internship placements, evaluations, and employment placement throughout Central Oregon. They will coordinate program initiatives and grant compliance for the various grants for the YouthBuild program, and may be assigned to supervise an AmeriCorps member. The Child and Youth Development Trainer must have demonstrated ability to engage young people from "at risk" conditions in meaningful, interesting, and creative learning experiences. They must also have a sincere desire to assist young people to succeed, develop self-confidence and become effective community leaders and familiarity with various challenges and issues faced by youth from low-income communities.

The Program Headquarters is just outside of Sisters, Oregon. The Child and Youth Development Trainer will need to drive students to on-the-job training locations at partner locations, internship opportunities, service projects, and provide job coaching to students throughout the region in Heart of Oregon vehicles. The position is supervised by the Program Director and is a larger part of a larger program staff team of 12. Heart of Oregon Corps is a regional non-profit that operates 6 youth training programs.

The ideal candidate will have at least three years of professional childcare or youth program related experience, job development, or program coordination experience with young adults. A minimum of a Bachelor's degree in education or related field is required. Masters degree in education or teaching licensure strongly preferred. Knowledge of human service, health, court, and criminal justice system programs, regulations and procedures, and alternative programs. Excellent interpersonal and problem

solving skills with an ability to relate to a wide range of issues, people and institutions. Bilingual (Spanish) skills preferred. The ideal candidate will have a strong commitment in helping young people succeed in an innovative training program, reorient their lives, nurture their leadership and enable them to make a difference in their community. The Child and Youth Development Trainer position must have the ability to relate sensitively to a multiracial and multicultural group of young people with respect for their ideas and their intelligence. A good sense of humor is welcomed and desired!

Starting wage range for the position is \$19.75-\$22.00/hour depending on education and experience. This is a full-time, year-round, hourly staff position, with employee health, dental and vision benefits paid 100% by the employer. Time off is generous, with 12 paid holidays (which includes 6 days while the offices are closed over the winter holidays), plus 80 hours paid vacation and 40 hours paid sick time/year. Vacation leave benefits increase after 2 years of service. See <http://heartoforegon.org/who-we-are/careers.html> for a full benefits summary.

If you are interested, please submit the following to hr@heartoforegon.org.

- A HOC Employment Application (<http://heartoforegon.org/who-we-are/careers.html>)
- A Cover Letter (in an email is ok)
- A Resume

Send to:

Heart of Oregon Corps

PO Box 279, Bend OR 97709

-or

541-306-3703 (FAX)

-or-

hr@heartoforegon.org

Final candidates will need to complete an interview, additional paperwork, provide references, and complete a post-offer background check and drug screening. Valid driving license and good driving record required, drivers must complete a DMV check. We are an Equal Opportunity Employer, women and minority candidates are encouraged to apply!

Position open until filled. If this ad is still up, then we're still hiring!

Thank you for your interest!

Heart of Oregon Corps is an equal opportunity employer; auxiliary aids and services are available upon request to individuals with disabilities. As a recipient of Federal financial assistance, Heart of Oregon Corps is prohibited from discriminating on the grounds of race, color, religion, gender, national origin, age, disability, political affiliation or belief, and against any beneficiary of programs on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States. This project was funded in part by a grant awarded under the YouthBuild Grant Initiative, as implemented by the U.S. Department of Labor's Employment & Training Administration.

