



## Position Announcement: Summer Crew Leader

Heart of Oregon Corps is hiring **Summer Crew Leaders** who have a passion for empowering and inspiring positive change in the lives of young people, and are able to work outdoors on national forests for 4 ten-hour days each week. Heart of Oregon Corps (HOC) is a large regional non-profit that operates 6 youth training programs. At Heart of Oregon Corps, 16-24-year-old local young people with barriers to success improve their own lives while gaining job skills on projects that improve the community. You can learn more about our work by visiting [www.heartoforegon.org](http://www.heartoforegon.org).

### **POSITION AND PROGRAM INFO:**

This crew leader position will be working with the **Central Oregon Youth Conservation Corps (COYCC)**, our seasonal summer program run in partnership with the United States Forest Service. COYCC hires high school-aged young people from across Central Oregon for 8 weeks of environmental conservation work on public lands adjacent to where they live. As corpsmembers, these young people will learn job skills, earn wages, work alongside USFS professionals, and become the next generation of conservationists through projects that improve public lands and keep local communities safer from wildfire. Crew leaders work an additional week of training at the beginning of the season (9 weeks, dates below).

We're looking for staff Summer Crew Leaders who can supervise, mentor, and direct teens during conservation projects on public lands. This is also a great opportunity for experience with Forest Service work during the summer!

This position runs a crew of 5 local youth (ages 16-18), working alongside the US Forest Service each day on projects like fire fuels reduction (piling slash, preparing for controlled burns), habitat restoration (invasive species removal, caging and planting trees, wildlife and cattle fencing projects, riparian area restoration), trail work (maintenance, brushing, tread work), developed recreation (installing new signage, clearing campfire rings, splitting firewood), and more. Crew Leaders are responsible for driving youth to and from work sites in HOC or USFS vehicles, identifying potential job hazards, implementing proper safety practices, completing job logs, and managing crew cohesion and culture. Forest Service specialists help direct and train crews on the technical aspects of conservation projects and provide on the job training for crew leaders. Crew Leaders are expected to direct crews without USFS assistance once they are proficient/familiar with job tasks.

Summer Crew Leaders are assigned a crew and based out of one of the following USFS work stations: Redmond, Bend, Madras, Prineville, Sisters, Warm Springs, or Crescent. The position is supervised by HOC's Summer Program Coordinator and supported by USFS staff daily. The entire regional program has 16 Crew Leaders and 80 youth.

### **The program schedule is:**

- 6/19 - 6/23 - Crew Leader orientation/and training
- 6/26 – 8/17 – Project Days: Monday through Thursday. Occasional Fridays may be scheduled with overtime approved as necessary.

**Qualifications:**

The ideal candidate will have at least 1 year of experience in youth supervision or teaching and experience in outdoor work. A valid driver's license, background check, and current CPR/first aid certification is required. HOC prefers Crew Leaders to be at least 24 years old, but may approve younger applicants that have clean driving records. Crew Leaders must be able to work outside in summer conditions 4 days per week, on ten-hour shifts. Basic comfortability with manual labor and hand tools required.

**BENEFITS:**

Starting wage range for the position is **\$18.50/hour** (firm), with an additional \$2.50 for every hour worked if you complete the entire season. This would be a total of \$21.00/hour. This is a full-time, seasonal (temporary), hourly staff position.

**PROCESS:**

Please submit a cover letter and resume to Madeline Cunningham, Program Manager via one of the following methods:

Mail: Heart of Oregon Corps, PO Box 279, Bend OR 97709

Fax: 541-306-3703

Website: Fill out via the form submittal prompts

Find out more on our website at: <http://heartoforegon.org/who-we-are/careers.html>

Final candidates will need to complete an interview, additional paperwork, provide references, and complete a post-offer background check. A current First-Aid/CPR certification is required before employment. Valid driving license and good driving record required. Must complete a DMV check. We are an Equal Opportunity Employer. Women and minority candidates are encouraged to apply.

Position open until filled. If this ad is still up, then we're still hiring! Interviews will take place on a rolling basis. All applicants will be contacted by phone or email regarding your application results by the end of the process. We strive to respect the time and effort required to apply.

*Heart of Oregon Corps is an equal opportunity employer; auxiliary aids and services are available upon request to individuals with disabilities. Alternative formats are available upon request by contacting [hr@heartoforegon.org](mailto:hr@heartoforegon.org). As a recipient of Federal financial assistance, Heart of Oregon Corps is prohibited from discriminating on the grounds of race, color, religion, gender, national origin, age, disability, political affiliation or belief, and against any beneficiary of programs on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States.*

Thank you for your interest!